In Attendance:

<table>
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<tr>
<th>Members</th>
<th>Regular Attendees</th>
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<tr>
<td>X Andy Bland</td>
<td>X Jim Rosser</td>
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<td>X Aaron Brender</td>
<td>X Henrik Schmiediche</td>
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<td>X Becky Carr</td>
<td>X Ron Szabo</td>
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<td>X Erick Beck</td>
<td>X David Sweeney</td>
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<td>X Bill Chollett</td>
<td>X Carl McKneely</td>
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<td>X Jim Culver</td>
<td>X Rick Young</td>
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<td>Kevin Davis</td>
<td>X Jim Snell</td>
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Also in Attendance: Anthony Schneider, Chad Ballenger (by phone, new representing School of Law) Scott Honea (new representing Health Science Center)

Item 1: Approval of December 12, 2013 Minutes
Minutes were approved as submitted.

Item 2: IT Trends / Innovative Activity

John Kovacavich: TAMU Galveston is working on upgrading its Wi-Fi. Getting Cisco equipment with net flow. Guest can receive Wi-Fi passwords by text message.

Allsion Oslund: CIS is determining what all Service Now can replace. So far it can replace ISAAC and Powersteering, but it has potential to replace other things.

Item 3: IT Strategic Vision – Further comments and next steps (IT Road Show).

The “Future of IT at Texas A&M University” document was created. Four teams will be created to meet with groups across campus. There will be a common script that will be developed between the team leaders. This script will let the groups know what exactly ITAC is and what it does.

To receive feedback from these groups, there was a half-page sized card that would be given to the groups. It will ask them two questions:

1. What is your biggest barrier or challenge related to IT?
2. What IT would make you successful and help fulfill your mission?

The next objective was to look at the draft of a PowerPoint to make sure other ITAC members approve.

Allison Oslund presented the PowerPoint. The slides went over the following:

1. Describe what ITAC is.
2. Describe what ITAC was founded to do.
3. How IT has changed in the past 5-6 years such as mobile devices, social media, consumerization of technology.
4. ITAC’s vision.
5. Where we go from here.

David Sweeney liked the flexibility of the PowerPoint on how it can be a 10 minute presentation or how it can be a 45 minute presentation. One of ITAC’s goals should be to reach a communication plan. Mr. Sweeney also pointed out that we need the groups to know who their contact member is in ITAC. He point out the list of members and their departments on the back of the “Future of IT at Texas A&M University” handout.

Adam Mikeal said there should be 4 teams with 3-4 people. The team leads are: Ron Szabo, Becky Carr, David Sweeney, and Adam Mikeal.

ITAC members were asked to volunteer. The following members volunteered: Henrik Schmiediche, Andy Bland, Bill Chollett, Allison Oslund, Cheryl Cato, Jim Rosser, Jim Culver, Erick Beck (alternate).

ITAC members volunteered to get in contact with certain on campus groups:

- CPI: Paul Wellman
- CSBA: Becky Carr
- Staff Council: Allison Oslund
- Grad Student Council: David Sweeney
- Faculty Senate Research Committee: Adam Mikeal
- Distinguished Professors: Dr. Pierce Cantrell
- Council of Deans: Becky Carr
- Dept. Head Council: Henrik Schmiediche
- AOC Deans: David Sweeney
- GOC Deans: Mike Nelson
- IT Forum: Allison Oslund
- Student Senate: Adam Mikeal

**Item 4: IT Forum** – Discuss presentation at February 11th IT Forum

David Sweeney said ITAC needs to explain their goal of getting out to groups. The IT Forum would be a good place to get feedback from other IT folks.

Adam Mikeal said that he has an associate that wants to do a presentation on system automation. The presentation will be on Chef and DevOps.

**Item 5: Tier I Service Desk** – Discuss setting up exploratory committee

David Sweeney said that there needs to be a plan as a university to move towards a Tier I Service desk.

Adam Mikeal said that policy and processes issue is one that needs to be talked about. Exploratory committee is appropriate.

Cheryl Cato noted that the CIS subcommittee needs ground work before they make any progress. They need processes to be identified.
ITAC decided to commission an exploratory committee to define scope, deliverables, goals, and expectations.

The following members will be on the exploratory committee:

Cheryl Cato (chair), Chad Ballenger, Jim Rosser, Andy Bland. Anthony Schneider will also serve on this committee.

The exploratory committee will create mission/goals and define what ITAC wants to do. ITAC will then create a 2nd committee that starts the work.

**Item 6: Open Discussion**

David Sweeney said that the Department of IT in the Division of Student Affairs gets data from the development foundation. They developed a script that will pull off all numbers in the provided pdf from the development foundation into a database.

Bill Chollett asked David Sweeney about progress on FourWinds. David Sweeney said he only need to sell 7 more screens to get a university license. John Kovacavich and Scott Honea said they were both interest in getting their departments on the FourWinds license.

Bill Chollett also brought up the issue of Adobe Acrobat licensing. He asked if any members had any other alternatives and he provided us with the alternative of, Foxit.