Item 1: Approval of 6-13-2013 Minutes
The minutes were approved as submitted.

Item 2: Retreat Announcement
- David Sweeney showed a trailer for Back to the Future.
- Anne Mayer and Tami Overby announced the theme and objectives for the retreat.
- Logistics: Get your room reservations by July 16th.

Item 3: Announcements
SAP renumbering – On August, 14, SAP numbers in 29.01.99.M1 and M2 range will be updated to replace the .99 with a .03.

TechQual – David Sweeney covered a key finding from the 2013 TechQual survey. Faculty are unhappy with campus websites and web services. Specifically, clarity of content and broken links. The complete TechQual results are posted at http://vpapit.tamu.edu/Resources/Reports.php. Allison can walk through the executive summary with ITAC at the next meeting.

Digital Signage – David Sweeney gave an update on the digital signage contract. Four Winds is the vendor. Annual Maintenance is roughly $29,000 for DSA or $34,000 for the whole university. The initial contact cost is $191,000 for the entire campus. David will send out an announcement about an informational meeting where details will be discussed.

Item 3: New IT Trends
Service Now: The College of Liberal Arts and Texas A&M Corpus Christi are talking about Service Now as a possible replacement for help desk software. It is a process automation software, and includes comprehensive help desk functionality. Several members said they are looking into this type of solution. Service Now supports 15 ITIL workflows.

IBM control desk – Cheryl Cato discussed her group’s testing of IBM control desk. It offered limited value to her group, and they have decided not to move forward with it. If anyone is interested in looking at it, the demo is still up.

Site improve – The Division of Marketing and Communications is looking into a site-wide license for Site Improve. This SAAS solution checks for a multitude of problems on web pages including broken links, spelling errors and accessibility issues. It has a good simple user interface, and can use filters to exclude pages from review. Priced
based on the number of web pages. For 50,000-100,000 pages price is $.50 per page per year. If we can get enough interest. Erick will send additional information to the listserv.

**Challenge in Hiring Qualified Developers** – Many members are struggling to find qualified applicants especially for software development positions. What is ITACs position in regards to this? Average starting salary for graduating programmers in Austin is $70,000. The big challenge at Texas A&M is there are not programming job titles available for graduating students. Consider buying programming services instead of hiring programmers. Researchers need unique programming support, this may be a good way to get the ears of campus leaders. General support of our research staff is not something you can outsource.

ITAC suggested taking this up as a topic at the retreat.

**3D Printing** – Willis showed off an item that was printed on a 3D printer. It may impact the future of manufacturing.

**Item 4: Subcommittee Updates**

**Email and Messaging Update** – Stephen presented an incomplete early draft comparing Google and MS O365 that was created by Liberal Arts IT. After the recent Microsoft Lunch and Learn, Office365 looks like it may be the front runner. Stephen will contact engineers at Google to present on campus. The subcommittee is still on track for an August report. CIS is looking into the Hybrid Microsoft solution and working with consultants to address any concerns. Still in the pre-pilot phase, but hope to begin pilot soon. To be included in the pilot contact Cheryl Cato.

**VM Sans:** Survey closes tomorrow. Only about 50% response rate. You know who you are if you haven’t responded and we’d like a response soon. The subcommittee is wrapping up and developing recommendations that will be complete by August 15.

**Software Licensing** – Nothing New.

**Essential Elements** – Continuing to work with system auditors still have 3-4 chapters left. Hoping to do one more sprint to get them all finished. As the subcommittee continues to meet with the auditors, these essential elements will become expected. Now is the time to provide feedback if you have any.

**Item 5: Open Discussion**

The College of Architecture has high quality plotters that are being replaced and headed to surplus. If you want one, just ask Adam.

Mark Stone gave a brief update. The chancellor is reviewing the Deloitte part 1 recommendations, which will be released to campus soon. Part 2 recommendations have gone through initial review, and a second draft is expected in about two weeks. To increase communication, Mark will start sending out weekly updates. He isn’t trying to stop progress, just wants to help coordinate and ensure that everyone knows what’s happening.

ITAC appointment letters are going out next week. They highlight what ITAC is doing and remind the executive about who their representative is.

Closing thoughts from David Sweeney: ITAC does a lot and needs to celebrate our successes. While this is a time of change, it is also a time for opportunity. We can become more effective and relevant to our customers. Let’s realize that as a team and celebrate it. Let’s step up and lead our community.