Item 1: Announcements
A. Cheryl Cato will present on Identity Management March 12.
B. John Rouser will present on badge access and server machine room space March 26.
C. RFP for University IT training is due on March 17. There will be presentations from vendors after spring break and anyone can attend. Please contact Becky Carr for more information.

Item 2: Social Security Number Scanning
A. Aaron Palermo presented a PowerPoint about his experience with Identity Finder
   • His presentation is posted at http://staff.cse.tamu.edu/palermo/idfinder
B. Options when files are detected with SSNs
   • Tell users they have 10 days to remove/manually redact them
   • Remove them yourself using Aaron’s quarantine script (not Identity Finder’s quarantine)
   • Write a memo to Dr. Cantrell about why you need to keep them. Must encrypt them.
C. Settings
   • Because ID Finder’s default settings aren’t up to par, the committee suggested they be given general guidelines for settings to prepackage the program before sending it to the user.
D. Other Notes
   • Professors can make hard copies of old grade reports that include SSNs and store in a secure place.
   • When ID Finder scans computers, it is obvious to the user that the scan is running.

Item 3: Auditor’s Response to Survey
A. What to Include?
   • Survey is ongoing.
   • Report will be ready on May 31.
B. Survey Suggestions
   • Remove “previous” button from first question.
   • Make it clear that the survey applies to university owned property.
   • Only ask why they store confidential information on university devices if they check the box saying they do.
   • Allison requested survey keys from PPRI so that committee can test it. All suggestions are due Monday since we need to get the survey out ASAP.

Item 4: Survey results
A. Suggestions?
   • Committee agrees that we should decide how we will publish the survey results before they are received.
   • Committee wants to publish to everyone. (Maybe through Aggie Hotline)