Back to the Future – IT Advisory Committee Retreat Agenda

Dates: Thursday, August 8, 2013 @ 1:00 to 5:30 and Friday, August 9, 2013 @ 8:30 to 4:30
Facilitators: Anne Mayer and Tami Overby, HR Employee & Organizational Development
Retreat Framework: Stephen R. Covey’s Circle of Influence and Change Model (See-Do-Get)
Retreat Theme: BACK TO THE FUTURE

Retreat Objectives:

- To strengthen team cohesion
- To acquire skills and knowledge to personally adapt and lead others through change
- To further the framework that will allow ITAC to be strategically relevant
- To develop FY 2014 Goals and Action Plan

Thursday Afternoon: “Celebrate and Learn”

A. Welcome: Overview of Retreat Theme and Framework; Guidelines
   - Back to the Future (I’m sure in 1985 plutonium is in every corner drug store, but in 1955, it’s a little hard to come by! -- Doc Brown/BTTF)
   - Circle of Influence (Proactive people focus on issues within their circle of influence; they work on things they can do something about, thereby increasing their circle of influence. -- Covey)
   - “See-Do-Get” Change Model (If we’re wearing glasses with blue lenses, a white object will look blue. We must use different lenses to challenge our paradigms. -- Unknown)

B. Year in Review: FY2013 Goals
   - Create a prioritized list of IT services for which consolidation creates efficiencies or service improvements.
   - Develop an implementation plan for consolidation of three IT services.
   - Develop and recommend a funding model that makes consolidated IT services advantageous.
   - Identify opportunities where IT innovation can enhance research, teaching and learning.

C. Looking Forward
   - Visioning statement by Dr. Cantrell

D. Leading Through Change

E. Teambuilding: Geek Olympics (Nothing is more exciting and bonding in relationships than creating together -- Covey)
FRIDAY: “BACK TO THE FUTURE”

SEE – ENVISIONING THE FUTURE (Live out of your imagination, not your history. -- Covey)

A. How do we want to be seen? Will we be relevant?
   o Refer to October 2012* and May 2013 Campus IT Conversations
B. How do we see ourselves now? Are we relevant?
C. How do others see us? Are we relevant?

*Starship Exercise Review:
   o Describe ideal IT services 15 years in the future:
   o Q1: What do IT departments across campus do now?
   o Q2: What have we become? What is the organization like?
   o Q3: What was the primary secret of our success?
   o Q4: Whom do we serve?
   o Q5: How did organizational collaboration change?

DO – CREATING OUR DESTINY (I’m George. George McFly. I’m your destiny.-- BttF)

A. DEVELOP SPACEMAP
   1. Review ITAC Vision – Creating a Culture of IT innovation (If the ladder is not leaning against the right wall, every step we take just gets us to the wrong place faster -- Covey)
   2. Identify and Prioritize FY 2014 Goals
   3. Draft “Charge” Statements
   4. Conduct Reality Test (If my calculations are correct, when this baby hits 88 miles per hour... you’re gonna see some serious s#%$. -- Doc Brown/BttF)
      • What is achievable?
      • Are there low hanging fruit?

B. GETTING ABOARD THE DELorean
   1. How can we get onboard?
   2. Who else needs to be onboard?
   3. How do we convince them?

WRAP-UP

A. Next steps (If you put your mind to it, you can accomplish anything.-- McFly/BttF)
B. Reflections of retreat

*If we could somehow harness this lightning... channel it into the flux capacitor... it just might work!*  
-- Doc Brown/BttF
Handouts/Reference Documents
- IT Strategic Vision Statement
- Handout of ITAC’s stated purpose and FY2013 Goals
- Campus IT Conversation 10/3/12 notes (The Starship Exercise)
- Campus IT Conversation 5/15/13 notes (follow up)

Logistical Needs:
- Laptop/Projector/Sound
- Internet connection
- Ability to play YouTubes and DVDs
- Flip chart pads and stands, markers

Recommendation:
- Encourage people to watch Back to the Future prior to retreat
- Send YouTube clips and Quotes to participants as teasers

Teaser suggestions:
- BttF Plot Summary: http://www.imdb.com/title/tt0088763/plotsummary
- Quotes: http://www.imdb.com/title/tt0088763/quotes (Note: My mom thinks I’m going camping with the guys. - McFly)