In Attendance: Stephen Balfour, Andy Bland, Lauri Brender, Bill Chollett, Steve Conway, Jim Culvar, Fred Fisher, Juan Garza, David Jennings, Stephanie Leary, Tom Lyster, Willis Marti, Jim Rosser, Henrik Schmiediche, David Sweeney, Ron Szabo, Rick Young, Tony Hockenberry, Pete Marchbanks, Willis Marti, Jeff McCabe, Allison Oslund, Michelle Osterholm, Wayne Pecena, Alison Winslow

Item 1 EBS Roadmap Presentation

A. Tony Hockenberry presented on KAMU broadcast services

- KAMU-TV
  - Three digital broadcast channels
    - "KAMU is the only Television Station in Bryan/College Station that broadcasts all national and local programming in full 1080i high definition"
  - National, Regional, and local public programming
  - Live Coverage of Campus events
  - Direct-TV, Dish-TV, Local Cable, Campus Cable, over-the-air, and webcast
  - Production Funding from CAF funds includes video courses
  - Active student involvement

- KAMU-Radio
  - National and Local programming (30 locally produced programs)
  - 14-hour programing
    - KAMU-FM 90.9
    - KAMU –HD1
    - KAMU-HD2
  - Active Student Involvement
  - Partnership with Tarelton University, KTRL-FM (Tarleton Public Radio)
  - Special Campus Services
    - Code maroon Alerts
    - Coverage of Campus and community events
  - Synergy of broadcasts, network and interactive communications services in higher education
  - TTVN comprehensive videoconference network.

- KAMU Productions
  - Video and Webcast production services
  - Experienced and professional staff
  - Professional equipment
  - Studio and on-location broadcasts available
B. Wayne Pecena discussed TTVN networking

- TTVN provides network service to A&M System members as well as data affiliates including Independent School Districts, and other education providers
- TTVN Network Infrastructure
  - TTVN Backbone
    - Reliable and Robust Enterprise Data Service
    - Backbone Reliability Goal – 99.999% Uptime (6 minutes down per year)
    - 10 Gigabit backbone
    - Loop architecture for redundant paths
    - Partnership with UT System and LEARN
  - TTVN PoPs
    - Carrier Class Co-Location Facilities
    - Redundant Connectivity
    - Redundant 48 volt DC power
    - Redundant HVAC
    - Controlled Access
  - Broadband Technologies Opportunity Grant “Texas Pipes”
    - $9.5 million project
      - 6.55 million from federal funds
      - 2.99 million from TTVN matching funds
    - Last mile connectivity
      - Primary focus outside of College Station
      - Service to the Riverside Campus is included
        - Estimated Completion: Late Spring 2011
- The future
  - Build out BTOP infrastructure to provide more robust and reliable data services for all TAMUS campuses.
  - Migration from remaining local access DS-1 circuits to higher capacity and higher reliability Metro Ethernet circuits (where available)
    - DS-1 circuits in rural areas have reliability problems
  - Continuous improvement in monitoring and reporting systems

C. Tony Hockenberry presented on videoconferencing, webconference and webcasts

- TTVN Videoconference services
  - High Definition Multisite Bridging
    - Up to 48 HD sites in One or more videoconferences
    - Can mix HD and SD sites
  - ISDN Gateway
    - IP to ISDN Videoconference connections to government and business sites
  - Live videoconference support-available for any scheduled TTVN videoconference
  - Scheduling
    - Updating to Renovo scheduling system (Spring 2011 Availability)
      - May allow customers self-service scheduling
    - Scheduling available for over 300 TAMUS sites, and a database of over 2000 national and international sites
- **Webconferencing**
  - Full-featured webconference and collaboration application
    - With Centra one price buys unlimited capacity
    - Over 5000 webconferences are conducted per year
  - 24/7 availability
  - Subdomains for each TAMUS campus, agency, and TAMU colleges or departments
- **Webcasting**
  - Live Webcasts are available in:
    - Videoconference room or multisite videoconference
    - Venue using TTVN portable HD and SD videoconference systems
    - Venue using a multi-camera KAMU HD video production system
  - 640x480 Windows Media Webcast (HD available spring 2011)
  - Considering Dual feed functionality to broadcasts speaker video as well as computer input
- **Near Term Future**
  - Unified conferencing – one stop service for all interactive conferencing
  - Desktop video and webconferencing solutions
  - Integration of mobile devise
- **Long term**
  - Unified communications
  - Authentication for webcasts and webconferencing
  - Self-scheduling
- **Websites:** Kamu.tamu.edu ttvn.tamu.edu
- **Reminder about TTVN annual conference**

D. **Discussion**
- **Is University of North Texas on the TTVN backbone?**
  - UNT is part of LEARN, one of TTVN's peer organization
- **TTVN connections allow access to most higher education institutions in Texas.**
- **TTVN service story**
  - TTVN Operations helps with Video Conferences and connectivity anywhere on the planet.
  - The University was having problems with connectivity to the Philippines
    - Monica, in College Station, traced the problem to a room in Japan and helped to get it resolved.
  - So, whenever you have problems feel free to contact the capable staff at TTVN Helpdesk.
  - It takes lots of people to make end-to-end connections work.
- **Was Centra chosen as the webconferencing vendor based on price?**
  - Centra was chosen based on price and a previous presence at Texas A&M
  - Some problems downloading Centra desktop client on locked down systems
  - Centra is moving away from desktop client and toward a web only system
  - College of Engineering uses WebX in addition to Centra
- **Tony will make the slides from this presentation available to the committee.**
Item 2 Project Management Fundamentals Training

A. The IT Project management office is putting together a project management training program
   - Working in coordination with the Employee and Organizational Development
   - Three training tracks
     i. Project managers
     ii. Project teams
     iii. Executives
   - No matter which track all start with project management fundamentals
   - First Project Management Fundamentals training is being offered.
     i. January 25-27
        1. 3 half days
        2. 2 sessions morning and afternoon
        3. 16 seats per session
     ii. Cost: $450/seat
     iii. Location: 1105D, A&M System Office
         200 Technology Way, College Station, TX
     iv. Registration: Deadline January 21 RSVP by emailing pmo@tamu.edu
         Include name, email address, phone number, department, budget code

   - Training tracks will be part of a Texas A&M certificate program and will count as preparation for the PMI certification
   - The training is open to all campus members.

Item 3: Password Exploratory Committee

A. Henrik Schmiediche presented the suggested charter for the Password Subcommittee
B. Charter was approved.
C. Recommended membership includes Jeff McCabe and Willis Marti as well as 3 ITAC members
D. All exploratory committee members agreed to serve on the Subcommittee
   a. Willis Marti, Jim Rosser, Bill Cholett, Rick Young and Henrik Schmiediche all agreed to serve on the subcommittee
      i. Henrik will serve as chair of the subcommittee
      ii. Jeff McCabe was added to the subcommittee
E. Discussion:
   a. Creating new best practices requires a consensus from IT.
   b. By having ITAC work on this, we'll be able to develop a strong argument for IT audits
   c. Is the subcommittee going to address service passwords?
      i. Not in the existing charter, but will be added.
Item 4: Subcommittee Updates

Communications:
A. Working on Guidelines for subcommittee reporting
B. All roadmap presentations have been scheduled

Email Retention:
A. Vision of the subcommittee has changed from creating recommendations to creating educational documents
B. Currently in the report writing phase
C. Committee will probably meet one more time
D. Expect document completed by the end of the semester

Identity Management:
A. Willis and Fred met to discuss forward movement
   ✷ Decided that committee should create a white paper
      o Centralized identity management would provide security and make it easier to collaborate
      o Next step to appoint an architect
      o Moving forward to create the white paper
B. Fred and Ron’s shop have set-up shibboleth
   ✷ Shibboleth is web-based only.
C. Is the goal of the Identity Management initiative university-wide single sign on?
   ✷ The goal is a single source of identity and authentication
      o Delivered through multiple systems
      o Not one sign on per day, but a single source of identity
      o There are arguments against it, but the security benefits outweigh the security risks

IT Career Ladder:
A. Meeting weekly for the past several months
B. IT professional career ladder
   ✷ People with multiple areas of responsibility
   ✷ Based on existing IT career ladder tracks
   ✷ Provides an extensive track without the need to push employees into a management area
C. Subcommittee will also develop a list of IT career ladder titles appropriate outside of CIS
D. See IT management as a separate discipline from other IT fields
E. A few minor recommendations
   ✷ IT Associate job titles are entry level titles
F. ACTION ITEMS: Committee members need to review career ladders

Item 5: Open Discussion
   ✷ On site Oracle 11 G training
      ✷ If you think there is interest in your org, contact gib@tamu.edu